Always Clean MAINTENANCE

BACKUP FORM

Digital Proof Certificate of Service

Record of work completed on site — before and after photos are kept on file by Always Clean with this certificate

VISIT DETAILS

Store name

Store number

Date of service

Site address

Site contact

Crew / technician

Work order no.

SERVICES COMPLETED — BEFORE AND AFTER

01 SERVICE 1

Service

Area on site (e.g. north entrance)

What was done — one plain sentence

Photos taken

☐ BEFORE ☐ AFTER

02 SERVICE 2

Service

Area on site (e.g. north entrance)

What was done — one plain sentence

Photos taken

☐ BEFORE ☐ AFTER

03 SERVICE 3

Service

Area on site (e.g. north entrance)

What was done — one plain sentence

Photos taken

☐ BEFORE ☐ AFTER

04 SERVICE 4

Service

Area on site (e.g. north entrance)

What was done — one plain sentence

Photos taken

☐ BEFORE ☐ AFTER

05 SERVICE 5

Service

Area on site (e.g. north entrance)

What was done — one plain sentence

Photos taken

☐ BEFORE ☐ AFTER

06 SERVICE 6

Service

Area on site (e.g. north entrance)

What was done — one plain sentence

Photos taken

☐ BEFORE ☐ AFTER

07 SERVICE 7

Service

Area on site (e.g. north entrance)

What was done — one plain sentence

Photos taken

☐ BEFORE ☐ AFTER

ISSUES FOUND

☐ Something needs the site contact's attention

Describe the issue (and photograph it if you can)

SIGN-OFF

Technician name

Site contact name

Technician signature

Site contact signature — confirms the services above were completed on the date shown

Date